

CHRIST THE KING CATHOLIC CHURCH
Parish Council Meeting

Organization	Name (* Voting Members)	Role	In Attendance?
Clergy	Fr. Erik Pohlmeier	Pastor	X
	Fr. Tuyen Do	Associate Pastor	X
	Fr. Taryn Whittington	Associate Pastor	X
Deacons	Don Greenway	Deacon	
	Matt Glover	Deacon	X
	Bo McAllister	Deacon	
	Dick Patterson	Deacon	
	Mike Rector	Deacon	
Parish Council	Brian Provencher* (2021)	Chairperson	X
	Teri Tribby	Recording Secretary	X
	Sam Harris* (2021)		X
	Judd McDaniel* (2021)		
	Rick Edwards * (2022)		X
	Debbie Harris* (2022)		X
	Shelly Quick* (2022)		X
	Lori Wilbur* (2022)		X
Parish Staff	Greg Donaldson	Dir. Faith Formation	X
	Mary Catherine Burney	Director of Fundraising	
	Jackie Kaufman	Finance Officer	X
	Katherine Mentzer	Mother's Day Out/Nursery	X
	Kevin Forte	Music Director	
	Teri Tribby	Parish Life and Outreach	X
	Susan Baldwin	Primetimers/Seniors	X
	Kathy House	School Principal	X
	Bevie Davies	Youth Director	X
Parish Organizations	Victoria Volpi*	CYM	
	Julia Strickland	Finance Council	X
	Jim Drake	Men of Faith	
	Betty Jo King	Mission Office	X
	Myra Steinkamp*	School Board	X
	Steve Foley *	Scouting	X
	Conrad Battreal	Vocations	

January 2020 Unapproved Minutes

I. Opening

The meeting was called to order at 5:30p.m. by Parish Council Chairperson Brian Provencher. An opening prayer was offered by Fr. Erik Pohlmeier. A motion to approve the December minutes was made by Steve Foley and seconded by Rick Edwards and unanimously approved.

II. Organization Reports (All reports presented by Representative unless otherwise noted.) This month Focus Committee Report is Finance Council/Finance Office see "A& B" below).

A. Finance Council – reported by Mary Catherine Burney

Original Pledged from Donors - Phase 1	7,006,037
Pledged from Savings	950,000
Original Pledged – Phase 1	7,956,037
Extension of Pledges - Phase 2	1,200,000
Total Original Pledges	9,156,037
Adjustments:	
Subtract 99 Cancelled Pledges	(188,384)
Add Unpledged Donations since November 2015	<u>223,090</u>
Total Adjusted Pledges Balance	<u>9,190,743</u>
Total Paid	(8,933,987)
Balance Due on Pledges	256,756
Total Delinquent	<u>25,967</u>
Outstanding Debt	<u>2,302,213</u>
Amount in Construction Account	26,725

B. Finance Office – Jackie Kaufman

REGULAR CHURCH OPERATIONS	Actual	Budget	\$ Budget	Actual	Actual:This Year Vs Last Year
	DECEMBER 19 YTD	DECEMBER 19 YTD	Variance	DECEMBER 18 YTD	Variance
INCOME					
First Collection	1,297,233	1,286,926	10,307	1,316,777	(19,544)
Vision Collection	148,596	149,586	(990)	155,011	(6,415)
Other Income	519,377	439,063	80,314	418,487	100,890
Total Income	1,965,206	1,875,575	89,631	1,890,275	74,931
EXPENDITURES					
Regular Operating Expenses	1,824,743	1,868,945	44,202	1,558,594	(266,149)
Savings	55,478	166,434	110,956	166,434	110,956
Note Payment	110,956	0	(110,956)	0	(110,956)
Total Expenditures	1,991,177	2,035,379	44,202	1,725,028	(266,149)
NET OPERATING INCOME (LOSS)	(25,971)	(159,804)	133,833	165,247	(191,218)
NOTE: This Actual vs Budget Report does not include Mission, Capital Campaign Pledge & Note Payments, or Columbarium Niche Sales					
Year to Date Actual Compared to Budget and Last Year Actual					
First and Vision collections are less than what was collected last year at this time by (\$19,544)					
First and Vision collections are more than budget by \$10,307					
Year To Date Other Income: Includes Afterschool fees, Mother's Day Out Program Income, Summer Camp Income, Leasing Income, Bookstore					
Year To Date Expenses: Includes Compensation & Benefits, Rectory, Convent, Utilities, Buildings & Grounds, Administrative Expenses, Support of Ministries and Programs, Subsidy to School, Diocesan Support, and Charitable Outreach.					
Loan Information					
CTK Church Owes to Deposit & Loan - Construction Loan Amount Outstanding:	\$2,302,213				
Terms are 15 years, Interest Rate 3.928%					
Monthly Payment: \$27,739					
Cash Balances					
Church Operating & Savings	\$1,783,083				
Construction	\$26,725				
Columbarium	\$193,208				
Mission	\$69,825				
Columbarium					
Niches sold to date	468 or 75%				
Total Sales to date	773,000				
Sales July-Dec 2019	8,400				

C. Parish Life and Outreach – Teri Tribby

Significant Events in the last 30 days:

- Our Christmas Giving Tree very successful. CTK provided gifts and food to the following agencies: Abba House, Helping Hand, Birthright, AR Pregnancy Resource Center, We Care Community, and Jericho Way.
- The Coat Drive brought in many coats! They were delivered to Helping Hand and the We Care Community.
- Goodbye for Bishop Elect Malone was held this past Sunday with a reception in the FLC.

Significant Upcoming Events:

- Church office will be closed next Tuesday, January 28 for Bishop Elect Malone's ordination in Shreveport.
- New Parish Pictorial Directory, signup to start soon. We will have info on website, Facebook and in the bulletin. Will also schedule a signup Sunday. Lots of volunteers needed.

D. Music Director – Kevin Forte

- No Report

E. School – Kathy House, Principal

Significant Events in the last 30 days:

- We said Good Bye to Bishop Elect Malone at a special ceremony following all school Mass on Dec. 20.
- Report Cards went out on Jan. 9 and 10 and the second semester began on Jan. 6.
- Jr High All A Lunch was held on Jan. 17.

Significant Upcoming Events:

- The week of Jan 27-31 is Catholic Schools Week. Special events are planned for every day. See attached.
- Jan 24. – Grandparent’s Day! 10:00 Mass followed by a program, classroom visits and 12:30 dismissal.
- Jump Rope Team Performs at UALR at 2:00 Feb. 1.

F. School Board – Myra Steinkamp

- School board meeting today
- Enrollment for 2020-2021 is same as this year
- Many Gifts, One Nation Campaign
- Endowment Annual Report
- Catholic Schools Week is next week
- PreK and Kindergarten Preview packets were mailed out to interested persons
- AAA Sports updates were discussed

G. Dir. Faith Formation – Greg Donaldson

Significant Events in the last 30 days:

- Christmas Books – were a huge success. We gave out Matthew Kelly’s new book, Rediscovering the Saints.” All books have been handed out. This book will also be used for Dynamic Catholic’s “Best Lent Ever” this Spring.
- Middle School Program (Catholicism for Middle Schoolers) – we had our 5th session of the year on Wednesday January 8th in the Youth Center. We will have a Valentine Party attached to our 6th session of the year on February 12th from 5:00 – 6:30 in the Youth Center. So if you have any 6th-8th graders, we hope they can join us tomorrow night.
- Youth Faith Formation – Most classes were able to go to reconciliation in December to met their Advent obligation.

Significant Upcoming Events:

- Scripture Study – Spring study will be “The Eucharist in Scripture”. Sessions will be on Monday nights and Wednesdays mornings. Sessions start on February 24th and February 26th.
- RCIA and RCIC – We are heavy into the sacraments now. Tomorrow night, Deacon Danny Hartnedy will be presenting on the Sacrament of Confirmation in the Family Life Center. The following week Deacon Bo and Vickie McAlister will be leading a tour of the Church.
- Arkansas Catholic Men’s Conference – will be held on Superbowl Saturday February 1st here at CTK. Guest speakers this year are Bishop Anthony Taylor, Fr. John Connell, and Deacon Matt Glover. This year’s theme is Authentic Christian Manhood”
- 1st Communion Parent meeting – will held on Thursday, February 6th at 7 pm in the Church.
- RCIA – Rite of Sending and Rite of Election – Are on Sunday March 1st, at the 10:30 am Mass and then at 2:30 pm here at CTK.
- Confirmation – Rehearsal is scheduled for Saturday, March 7th, from 9 – 10 am. The Confirmation Mass is scheduled for Sunday, March 8th at 3 p.m.
- 1st Communion – is scheduled for Sunday, April 26th at 3 p.m.

H. CYM – Bevie Davies

Significant Events in the last 30 days:

- On December 18 we had our annual CYM Christmas Party complete with ugly sweaters, holiday cookies, the Grinch movie and of course, Santa Marvin! This was a nice time for our youth to take a study break from final exams.
- On Friday night, December 20, we hosted a College Reunion/Christmas party for all of our college students home on Christmas break.
- On January 5 Team Jesus played at the 6 PM Mass, and then we ate waffles for supper and played whiffle ball in the gym. It was a super fun night together after the holiday break.
- On January 8 we had a wonderful LIFE Night which included a dramatic skit presentation by some of our youth leaders. The skit was called “God’s Chisel” and the theme was about understanding that we are God’s masterpiece, and allowing God to chisel away the things in our lives that are not of Him.
- On January 15, Fr. Patrick Friend gave a phenomenal talk to our youth at CYM on the Eucharist!
- This past weekend, January 18-19, we participated in the Weekend for Life in downtown Little Rock. Team Jesus was the “house band” as always at diocesan youth events, and they did a great job! They also played during the Eucharistic procession on Sunday morning that led up to the Mass for Life.

Significant Upcoming Events:

- Wednesday, January 22, we plan to show 2 vocations videos (Fishers of Men and For Love Alone), followed by prayer time in the Adoration chapel.
- Wednesday, January 29 we will have a fun Trivia Night led by members of our social committee.
- Starting on Monday nights in February, we will begin practices for our Living Stations of the Cross presentation that will be on Good Friday.
- We are working with Sr. Mary Clare and Greg Donaldson to help plan the Confirmation Retreat on February 23. We plan to have some of our high school leaders help with part of the day, and Team Jesus will play at the 6 PM Mass that night.
- Our CYM Eucharistic Adoration hour continues, every Sunday, 5-6 PM

I. Mission Office – Betty Jo King

Significant Events in the last 30 days:

- We have been working on the second St. Theresa Sewing Mission, The Tuesday Class will be a beginner class taught by Isabel Adams and the Wednesday Class will be an Intermediate Class taught by Peggy Casey. The Beginner class is a repeat of last fall’s class, but the Intermediate Class is brand new for us.
- We are continuing our exploration of Spanish and English Lessons, Sewing machine repair classes, a program for children in childcare during sewing classes, a fitness class, and a Diabetes Awareness and Prevention Program. The childcare program will start with this next sewing mission, and we are currently looking for a Zumba instructor, sewing supply coordinator, and translators.
- The Missionaries of Charity at Abba House are in need of a garage renovation. We are reviewing the project and hope to be able to help them.

Significant Upcoming Events:

- St. Theresa Sewing Mission Classes will start on January 28th and end on April 1st.
- We will have our first Epilepsy Awareness / Seizure First Aid Training Session prior to the start of the mission.

J. Fundraising – Mary Catherine Burney

- Mark your calendars now! Rexfest Auction is Friday, May 1st and Carnival is Sunday, May 3rd.
- Rexfest is in full swing. We have already secured Pleasant Ridge and Schickel's Cleaners as our Presenting Sponsors. Slap bracelets and scrunchies are ready to be stuffed in Go Fish bags.

L. Mother’s Day Out/Nursery-Katherine Mentzer

Significant Events in the last 30 days:

Nursery:

- Closed for Christmas Break

MDO:

- Closed for Christmas break, first day back January 7 and had a staff meeting January 9

Significant Upcoming Events:

Nursery:

- WWP and RCIA have started back up and we are open on Wednesday
- Planning our staffing for marriage encounter the weekend of February 14th

MDO:

- Teddy Bear day January 23
- Drop and dash January 30
- Registration for the 2020/2021 school year will begin will begin in February for current students and CTK parishioners

M. Men of Faith – Jim Drake

- No Report

N. Primetimers/Seniors – Susan Baldwin

Significant Events in the last 30 days:

- Romeo Luncheon Jan, 9th. Our guest speakers were Fred and Tammy Woell. They talked about their role in the scripture study program.
- Lann Smith, CTK Facilities Manager, was our guest speaker for our Senior Luncheon after Senior Mass on Tuesday, Jan. 14th.
- Fitness Classes and other activities have been well attended this month!

Significant Upcoming Events:

- Annual Chili Cookout and Bingo Game will be Friday, Jan. 24th
- Lifeline Screening is scheduled for Feb 3rd in the Ministries Building.
- Senior Mass/Luncheon on Feb 11th, our program speaker will be Chad Johnson, LR FBI, He will be talking about computer scams and how to avoid them and what steps to take if their computer security is compromised.
- AARP Driving class is scheduled for March 30th.

O. Scouting – Steve Foley

Significant Events in the last 30 days:

- The Boy Scouts held their Ad Altare Dei Religious Retreat on January 4-5, 2020, seven boys participated in the retreat.
- Each of the Scouting units have started meeting with the beginning of the new year.

Significant Upcoming Events:

- The Scout Sunday Mass will be held at 12:15PM on February 9th, 2020.
- Scouts will be awarded the religious emblems that they have earned over the past year.
- The Cub Scouts will be having their Pinewood Derby on the afternoon of February 15th in the CTK Cafeteria.

P. Vocations - Conrad Battreal

“The Harvest is Great! The Workers are Few! Are You Willing to Help?”

Vocations Schedule through June 2020:

- Feb 14, 15, 2020 Women Retreat, St John Center --- Vocations Assistance
- Feb 28, 2020 Lenten Fish Fry in FLC --- Vocations Exhibit
- Mar 20, 2020 Lenten Fish Fry in FLC --- Vocations Exhibit
- Apr 9, 2020 Holy Thurs Family Dinner in FLC --- Vocations Exhibit
- May 3, 2020 Rexist --- Vocations Exhibit
- May 20, 2020 Diaconate Ordination @ CTK --- Vocations Exhibit
- May 23, 2020 Priesthood Ordination @ Cathedral
- June 28, 2020 4th July Celebration (Fireworks) @ CTK --- Vocations Exhibit

Q. Deacons Report

- Deacon Glover reported on a working dinner hosted by Fr. Erik for the deacons and wives recently. It was a nice opportunity to get together.
- Deacon Danny Hartnedy has been assigned to CTK.

III. New Business:

- No new business

IV. Pastors Report:

- Lots of first meetings recently, checking off boxes and figuring out a routine
- Has meet with all CTK staff members
- Working on balancing being here along with his other jobs at diocese: Director of Faith Formation, Director of Deacon Formation, Director of Priest Continuing Education
- Working with Bishop Taylor to for help, starting with creating job descriptions
- Will be gone due to meetings as well as has Diaconate Formation two weekends per month (English and Spanish) so limited time around CTK for immediate future.
- Through his job at the diocese he has been to every parish in diocese and seen many models for Parish Councils, which serve as an advisory board to Pastor.
- PC should be adapted to the needs of the parish so Fr. Erik will be spending time evaluating to determine what is helpful and he is open to change.
- Wants to hear from PC members to get a sense of are we on track, and again, open to suggestions.
- We need a clear sense of “What is our Mission” and are we accomplishing our mission.
- We should evaluate how we spend our time and resources, what are our goals, does a lack of alignment prevent things from getting done.
- We need to clarify our vision, nothing long and bulky.
- Fr. Erik asked PC members to email him suggestions, comments, articulate the mission of the parish, what is motivating people as followers of Jesus, what is Jesus asking of us, what are we doing to further our mission. This will help him evaluate the best way to serve the people of CTK,
- How do we connect the disconnected, let’s start with “What is our Mission”.

V. Closing

The next meeting will be February 11, 2020.

The meeting was brought to a close at 6:30 p.m. with a prayer by Fr. Whittington.

Respectfully submitted,
Teri Tribby, Acting Secretary