

St. Francis of Assisi Religious Education
 16 Green St
 Mt. Kisco NY 10549
 914-666-3161
Religioused@sfamountkisco.org

Registration forms for 2018-2019

Class Schedule

Grades 1-5	Tuesdays or Wednesdays	4:15-5:45pm
Grades 6 & 7	Wednesdays only	6:30-8:00pm
Grade 8	Tuesdays only	6:30-8:00pm
Grades High School	Tuesdays only	6:30-8:00pm
RCIC (new students)		4:15-5:45pm

- We will do our best to accommodate your schedule request but cannot guarantee first choice.
- If your child has any learning disabilities or requires certain accommodations in class, it is your responsibility to notify us at registration.
- All NEW students with NO previous studies in grades 3-5 will be placed in one class to learn their basic catechism.
- All students must be enrolled on a **yearly** basis for instruction. A minimum of two years is needed prior to First Communion and completion of Grades 6, 7 and 8 for Confirmation.
- All NEW students MUST provide Baptismal certificate with completed forms, and/or transfer records from previous Parish if attended Religious Education before acceptance is allowed.

Tuition:

	Fee if paid in full	Regular	Catechist	After May 9, 2018
1 child	\$300.00	\$350.00	\$275.00	\$400.00
2 children	\$400.00	\$450.00	\$375.00	\$500.00
3 children	\$500.00	\$550.00	\$475.00	\$600.00
First Communion Fee	Add on	\$25.00		
Confirmation Fee	Add on	\$50.00		

- Checks made payable to *St. Francis of Assisi Religious Ed.*
- Full payment must be accompanied with registration form to be valid.
- Financial Assistance: Please do NOT delay registration forms.
 - Submit completed forms and we will contact you regarding your situation.
- Sacrament Fee must be paid at registration with a **separate check**.
- **AFTER May 9, 2018 – a late fee will be added to your total.**

Each family is asked to do their part of volunteering in some capacity over the years that your child attends this Parish program. A minimum of five hours is expected yearly. Consider volunteering as a catechist, classroom aide, substitute, monitors and in any other way God has provided as your talent.

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Please PRINT - one student per form

Childs Last name/nombre _____ **Parent Last name** _____

Father Name _____ Phone _____

Mother Name _____ Maiden _____ Phone _____

Primary Email address _____

Address _____
(street) (Town) (State) (zip code)

Childs first name _____ **DOB** ____/____/____

Child was Baptized ____/____/____ Church _____ cert. rcvd. _____

Child is NOT Baptized yet. _____ (Child must complete one year of classes before being baptized)

Child received First Communion ____/____/____ Church _____ cert. rcvd _____

Child needs First Communion _____ (child must complete two years before receiving Sacrament)

School grade in September _____	Religious Education grade _____	Day _____
Grade 1-5	Tuesday or Wednesday	4:15-5:45pm
Grade 6-7	Wednesday	6:30-8:00pm
Grade 8 – HS	Tuesday	6:30-8:00pm

Emergency Contact: The following has permission to either pick up my child or be called for emergencies:

Name _____ Phone _____ relationship _____

Name _____ Phone _____ relationship _____

***ALL children in grades 1-5 MUST be picked up by an adult at classroom**

Do you give child in grade 6, 7, or 8 permission to leave the classroom after class? Yes _____ NO _____
(walk home, meet you at car, meet you elsewhere?) (Initial please)

Childs Name	Catechist/Day	Grade	Walk home	To Parking lot

**Please do not write in boxes. Office use only

Student Name _____

1. Does student receive special services in school? Anything teacher should know about?
Yes _____ No _____
-

2. Does student have any allergies? Yes _____ No _____ explain
-

3. Do you give permission for student to be photographed for any school use? Yes _____ NO _____
No close ups or names will be given.

4. Do you give permission for a representative from St. Francis of Assisi to call anyone necessary in case of an emergency? Yes _____ NO _____ Please read handbook for further details.

Please read and initial each item and sign at bottom of page that you understand.

_____ I understand classes are limited in size and once I choose a day/session/time I **cannot** change.
I have checked my child's extracurricular activities schedule and see no interference.

_____ I understand that Catechists and assistants are ALL Volunteers. We will respect their authority and support them to the best of our ability.

_____ I understand that attendance in class weekly, is required. My child will be prepared for class with any given assignment and all supplies needed. (books, pencils, etc)

_____ **I understand that attendance at Mass on a regular basis is required of my faith.**

I will make every attempt to bring my child to Mass and be supportive of their need to be there.

_____ I have read and understood my part as their parent and main catechist. I understand that our faith is our top priority and will do my best to continue the practice of our faith at home on a regular basis.

_____ I have read the handbook policy of St. Francis of Assisi and agree to its terms

_____ I understand that any photographs taken of my child will strictly be used to promote the faith further.
No individual pictures or names of my child will be for public display. It is strictly for the promotion of all activities or events involved within the program.

_____ I understand that no refund will be given after the first class

_____ I will notify the Office if any changes have been made to our personal information.

_____ I understand that this program relies on support from the community at large to help create a faith abiding community and I will do my best to support that by volunteering my time in some aspect of the program.

Tuition forms

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Student last name	Family Last name	Computer file	Tuition file	Notes

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Students first names:

Child 1 _____

Child 2 _____

Child 3 _____

Child 4 _____

Tuition Rates

	Paid in full	Regular	Catechist	After May 9, 2018
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Confirmation Fee		\$50.00		

Tuition	_____
Sacrament Fee	_____
Total	_____
Donation	_____

Date	_____
Check #	_____
Cash	_____
Amount	_____

IF a payment plan is needed and agreed by Pastor.

Total due: _____

Total due:	Date due by:	Cash	Check #/amount	Balance	Rcvd. by

**Please do not write in boxes. Office use only

_____ I would like to assist a family with their tuition costs.

_____ Please apply this amount \$ _____ towards any family in need.

_____ Please apply this amount, \$ _____ to a particular family I know. _____

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Registration volunteer forms

God has given each of us a talent to be used and not wasted.

Please consider how you can help our program. A minimum of five hours is expected yearly per family. It is not a huge commitment to ask of you but if each of you can help out in a small way it makes a huge difference!

Catechist - Tuesday____ Wednesday _____ Grade _____
(30 Weekly classes/90 minutes) Training and support will be given throughout year as needed.
Tuesdays: 4:15-5:45pm Grades 1 2 3 4 5 (circle choice)

Tuesdays: 6:30-8:00pm Grades 8 HS

Wednesdays: 4:15-5:45pm Grades 1 2 3 4 5 (circle choice)

Wednesdays: 6:30-8:00pm Grades 6 7

Catechist Assistant- Tuesday____ Wednesday _____ particular grade? _____

Basic Catechism: Teach older students with no previous studies their basic faith. (grades 3-5)

Class Parent grade _____
(assist catechist for special projects, parties, **substitute** for catechist if needed, emergency phone chain)

Other ways:

- _____ Hospitality – organize refreshments for events
- _____ Grade Mass: organize the grade Mass/ help with hospitality
- _____ Kids Day Out (grades 1-5) (One Friday a month)
- _____ Halloween Trunk or Treat
- _____ Christmas Pageant
- _____ End of year celebration: Grades 1-5 - Tuesday / Wednesday
- _____ Help to plan family learning days
- _____ Summer Vacation Bible Camp

If you cannot help in building is there another way you can assist us at home?

Donate items? Supplies? Emergency phone chain (*new) etc _____