

St. Francis of Assisi Religious Education
 16 Green St
 Mt. Kisco NY 10549
 914-666-3161
Religioused@sfamountkisco.org

Registration forms for 2019-2020

Class Schedule

Grades 1-5	Tuesdays or Wednesdays	4:15-5:45pm
Grades 6 & 7	Wednesdays only	6:30-8:00pm
Grade 8	Tuesdays only	6:30-8:00pm
Grades High School	Tuesdays only	6:30-8:00pm
RCIC (new students)		4:15-5:45pm

- We will do our best to accommodate your schedule request but cannot guarantee first choice.
- If your child has any learning disabilities or requires certain accommodations in class, it is your responsibility to notify us at registration.
- All NEW students with NO previous studies in grades 3-5 will be placed in one class to learn their basic catechism.
- All students must be enrolled on a **yearly** basis for instruction.
- All NEW students MUST provide Baptismal certificate with completed forms, and/or transfer records from previous Parish if attended Religious Education before acceptance is allowed.
- Students preparing for First Holy Communion MUST have completed two years before receiving the sacrament.
- Students preparing for Confirmation either completed grades 6 & 7 before entering the 8th or are enrolled two years in the High School program.

Tuition: **MUST be paid at registration in FULL**

	Tuition	Sacrament	Catechist
1 child	\$300.00		\$275.00
2 children	\$400.00		\$375.00
3 children	\$500.00		\$475.00
First Communion Fee	Add on	\$25.00	
Confirmation Fee	Add on	\$60.00	

- Checks made payable to *St. Francis of Assisi Religious Ed.*
- Full payment must be accompanied with registration form to be valid.
- Financial Assistance: Please do NOT delay registration forms.
 - Submit completed forms and we will contact you regarding your situation.
- Sacrament Fee must be paid at registration with a **separate check**.
- **There will be NO REFUND after September 1, 2019**
- **IF a refund is given before September 1, 2019 a \$50.00 processing fee will be deducted from tuition**

Each family is asked to do their part of volunteering in some capacity over the years that your child attends this Parish program. A minimum of five hours is expected yearly. Consider volunteering as a catechist, classroom aide, substitute, monitors and in any other way God has provided as your talent.

Registration forms

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2019-2020

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Religioused@sfamountkisco.org**Please PRINT** - one student per form**Childs Last name/nombre** _____ **Parent Last name** _____

Father Name _____ Phone _____

Mother Name _____ Maiden _____ Phone _____

Primary Email address _____

Address _____
(street) (Town) (State) (zip code)**Childs first name** _____ **DOB** ____/____/____

Child was Baptized ____/____/____ Church _____ cert. rcvd. _____

Child is NOT Baptized yet. _____ (Child must complete one year of classes before being baptized)

Child received First Communion ____/____/____ Church _____ cert. rcvd _____

Child has attended classes here previously? _____ This is my child's first year in classes _____

School grade in September _____ Religious Education grade _____ Day _____

Grade 1-5 Tuesday or Wednesday 4:15-5:45pm

Grade 6-7 Wednesday ONLY 6:30-8:00pm

Grade 8 - HS Tuesday ONLY 6:30-8:00pm

Please list any siblings of child in our program circle one

Child 1 _____ grade _____ brother sister

Child 2 _____ grade _____ brother sister

Child 3 _____ grade _____ brother sister

Tuition Fee _____ Late fee _____

Sacrament Fee _____ Donation _____

Total due _____***Balance MUST be paid in FULL**

Amount	Date	Cash	Check #/amount	Balance	Rcvd. by

***ALL children in grades 1-5 MUST be picked up by an adult at classroom**

Do you give child in grade 6, 7, or 8 permission to leave the classroom after class? Yes _____ NO _____
 (walk home, meet you at car, meet you elsewhere?) (Initial please)

Childs Name	Catechist/Day	Grade	Walk home	To Parking lot

**Please do not write in boxes. Office use only

1. Does student receive special services in school? Reading? Understanding? Writing?
 No _____ Yes _____

2. Does student have any allergies? No _____ Yes _____ please explain _____

3. Do you give permission for student to be photographed in class, Mass, Jesus Time, Youth group, KDO, and other events? No names will be given. Strictly to promote events and activities further in the program.
 Yes _____ No _____

4. Do you give permission for a representative from St. Francis of Assisi to call anyone necessary in case of an emergency? Yes _____ NO _____

Please read and initial each item and sign at bottom of page that you understand.

_____ I understand classes are limited in size and once I choose a day/session/time I **cannot** change.
 I have checked my child's extracurricular activities schedule and see no interference.

_____ I understand that attendance in class weekly, is required. My child will be prepared for class with any given assignment and all supplies needed. (books, pencils, etc)

_____ **I understand that attendance at Mass on a regular basis is required of my faith.**
I will make every attempt to bring my child to Mass and be supportive of their need to be there.
I understand that their faith should come before their extracurricular activities and if I cannot attend Mass here at this church then I will find a Mass at another church they can attend.

_____ **I understand that no refund will be given after the first class**

_____ I will notify the Office if any changes have been made to our personal information.

_____ I understand that this program relies on support from the community at large to help create a faith abiding community and I will do my best to support that by volunteering my time in some aspect of the program.

Emergency Contact: The following has permission to either pick up my child or be called for emergencies:

Name _____ Phone _____ relationship _____

Name _____ Phone _____ relationship _____

Tuition forms

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2019-2020

Student last name	Family Last name	Amount due	Amount to pay	Signature

****Please do not write in boxes. Office use only**

Students first names:

Child 1 _____

Child 2 _____

Child 3 _____

Child 4 _____

Tuition Rates

	Tuition		Catechist
1 child	\$300.00		\$275.00
2 children	\$400.00		\$375.00
3 children	\$500.00		\$475.00
First Communion Fee		\$25.00	
Confirmation Robe		\$25.00	
Confirmation Retreat		\$35.00	

Tuition amount	_____
Sacrament fee	_____
Total due	_____

Total due: _____

Payment plan:

Total due:	Date due by:	Cash	Check #/amount	Balance	Rcvd. by

Total is to be paid by _____ (date)

I agree to pay the above amount by set date. _____
 (parent signature)

Family has agreed to pay the amount listed above by set date _____
 (Pastor signature)

I understand that if payments are not met that St. Francis of Assisi Religious Education has every right to not have my child attend classes until payment has been received for services.

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Religious Education volunteer forms

Name _____ email _____ phone _____

**God has given each of us a talent to be used and not wasted.
Please consider how you can help our program. A minimum of five hours is expected yearly per family.
It is not a huge commitment to ask of you but if each of you can help, even a small way makes a huge
difference!**

Catechist - Tuesday____ Wednesday _____ Grade _____
(30 Weekly classes/90 minutes) Training and support will be given throughout year as needed.
Tuesdays: 4:15-5:45pm Grades 1 2 3 4 5 (circle choice)

Tuesdays: 6:30-8:00pm Grades 8 HS

Wednesdays: 4:15-5:45pm Grades 1 2 3 4 5 (circle choice)

Wednesdays: 6:30-8:00pm Grades 6 7

Catechist Assistant- Tuesday____ Wednesday _____ particular grade? _____

Basic Catechism: Teach older students with no previous studies their basic faith. (grades 3-5)

Class Parent grade _____
(assist catechist for special projects, parties, **substitute** for catechist if needed, emergency phone chain)

Other ways:

- _____ Hospitality – organize refreshments for events
- _____ Grade Mass: organize the hospitality for your grades Mass
- _____ Kids Day Out (grades 1-5) (One Friday a month)
- _____ Halloween /Trunk or Treat
- _____ Christmas Pageant
- _____ End of year celebration: Grades 1-5 - Tuesday / Wednesday
- _____ Help to plan family learning days
- _____ Summer Vacation Bible Camp

If you cannot help in building is there another way you can assist us at home?
Donate items? Supplies? Make costumes? Emergency phone chain etc _____