

St. Francis of Assisi Religious Education
16 Green St
Mt. Kisco NY 10549
914-666-3161
Religioused@sfamountkisco.org

Registration forms for 2021-2022
Please Note* New class days*****

Class Schedule

| | | |
|--------------------|------------------------|-------------|
| Grades 1-3 | Wednesday only | 4:15-5:45pm |
| Grades 4-5 | Tuesday only | 4:15-5:45pm |
| Grade 6 & 7 | Wednesdays only | 6:30-8:00pm |
| Grade 8 | Tuesdays only | 6:30-8:00pm |
| Grade- High School | Tuesdays only | 6:30-8:00pm |

Grades 1-3, 6-7 Wednesday only, 4-5, 8 & HS Tuesday only

- We will do our best to accommodate your schedule request but cannot guarantee first choice.
- Classes are limited to 12 per class. When the limit is reached the class will be closed and you will be asked to join another day if needed.
- If your child has any learning disabilities or requires certain accommodations in class, it is your responsibility to notify us at registration.
- All NEW students with NO previous studies in grades 3-5 will be placed in one year behind.
- All students must be enrolled on a **yearly** basis for instruction.
- **All NEW students MUST provide Baptismal certificate with completed forms, and/or transfer records from previous Parish if attended Religious Education before acceptance is allowed to start the year.**
- Students preparing for First Holy Communion **MUST have completed two years before receiving the sacrament.**
- Students preparing for Confirmation either completed grades 6 & 7 before entering the 8th or are enrolled two years in the High School program.

Tuition: MUST be paid at registration in FULL unless otherwise agreed upon.

- Checks made payable to *St. Francis of Assisi Religious Ed.*
- Full payment must be accompanied with registration form to be valid.
- **Financial Assistance: Please do NOT delay registration forms.**
 - **Submit completed forms and we will contact you regarding your situation.**
- Sacrament Fee must be paid at registration with a separate check.
- **There will be NO REFUND after September 1, 2021**
- **IF a refund is given before September 1, 2021 a \$50.00 processing fee will be deducted from tuition**
- **Late charges will incur monthly if you are delinquent with the agreed /arranged payment plan.**

Each family is asked to do their part of volunteering in some capacity over the years that your child attends this Parish program. A minimum of five hours is expected yearly. Consider volunteering as a catechist, classroom aide, substitute, monitors and in any other way God has provided as your talent.

Registration forms

16 Green St

St. Francis of Assisi Religious Education

Mt. Kisco NY 10549

914-666-3161

Religioused@sfamountkisco.org

Please **PRINT** - one student per form

2021-2022

Childs Last name/nombre _____ Parent Last name if different _____

Father Name _____ Phone _____

Mother Name _____ Maiden _____ Phone _____

Address _____
 (Street) (Town) (State) (Zip Code)

Primary Email address _____ **MUST include working email**

Childs first name _____ DOB ____/____/____

Child was Baptized ____/____/____ Church _____ cert. rcvd. _____

Child is NOT Baptized yet. _____ (Child must complete one year of classes before being baptized)

Child received First Communion ____/____/____ Church _____ cert. rcvd _____

Child attended last year? _____ This is my child's first year in classes _____

| | | |
|---------------------------------|---------------------------------|--------------------------|
| School grade in September _____ | Religious Education grade _____ | Day _____ |
| Grade 1-3 | Tuesday ONLY | Grade 4-5 Wednesday ONLY |
| Grade 6-7 | Wednesday ONLY | 4:15-5:45pm |
| Grade 8 – HS | Tuesday ONLY | 6:30-8:00pm |
| | | 6:30-8:00pm |

Please list any siblings of child in our program _____ circle one

Child 1 _____ grade _____ brother sister

Child 2 _____ grade _____ brother sister

Child 3 _____ grade _____ brother sister

***Balance MUST be paid in FULL**

Fr. Clark/ Office Use Only

Tuition Fee _____ Late fee _____

Sacrament Fee _____ Donation _____

Total due _____

Tuition Amount: _____

Payment Plan \$ _____

Number of Installments: _____

Paid by: _____

| Date | Amount | Cash | Check #/amount | Balance | Rcvd. by |
|------|--------|------|----------------|---------|----------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

1. Does student receive special services in school? Reading? Understanding? Writing?
 No _____ Yes _____
 If **Yes** explain type of Services _____
2. Does student have any allergies? No ____ Yes _____ please explain _____
3. Do you give permission for student to be photographed in class, Mass, Jesus Time, Youth group, KDO, and other events? No names will be given. Strictly to promote events and activities further in the program.
 Yes _____ No _____
4. Do you give permission for a representative from St. Francis of Assisi to call anyone necessary in case of an emergency? Yes _____ NO _____

I will make every attempt to bring my child to class and Mass and be supportive of their need to be there.

I understand that their faith should come before their extracurricular activities and have decided that religious education classes will take priority.

I understand I will have my child arrive on time for religious instruction. Late arrivals will not be allowed into the building

I understand I will promptly pick up my child at the assigned dismissal time.

Late Pick Up Fee- Parents picking up a child, after designated dismissal time, will be charged a late fee of \$1.00 per minute, per child with no cap. Late fees are payable in cash to the office upon pick up. Unpaid late pick up fees will be billed to the child's account balance. Upon three or more late pick-ups a penalty of \$ 30.00 will be billed in addition for children left

Emergency Contact: **Not a Parent** The following has permission to either pick up my child or be called for emergencies:

Name _____ Phone _____ relationship _____

Name _____ Phone _____ relationship _____

Payment /Agreement

- **I understand all materials are brought to class weekly**
- **I understand I cannot change days once my child has been placed in a class**
- **I understand that no refund will be given after the first class**
- **I understand if a book is lost, I will pay a replacement fee**
- **I understand that if payments are not paid in a timely manner St. Francis of Assisi Religious Education has every right to not have the child attend classes until payment are received.**

Tuition

2021-2022

April 26th, 2021

| Family Consists of same parent | Early Tuition April/May Cash/check discount | Payment Plan |
|---|--|---------------------|
| 1 child | \$300.00 | \$350.00 |
| 2 children | \$400.00 | \$450.00 |
| 3 children | \$500.00 | \$550.00 |
| First Communion Fee | \$35.00 | |
| Confirmation Fee | \$75.00 | |

After May 3rd, 2021

| Family Consists of same parent | Regular Tuition cash/check discount | Payment Plan |
|---|--|---------------------|
| 1 child | \$350.00 | \$400.00 |
| 2 children | \$450.00 | \$500.00 |
| 3 children | \$550.00 | \$600.00 |
| First Communion fee | \$35.00 | |
| Confirmation fee | \$75.00 | |

No registrations are accepted after June 2020.

**This does not apply for students registering for the first time or transferring
from another program**

Registration April and May.

Discount applied if paid at time of registration

Regular Registration fees applied in June

If you are a Catechist for the whole year.

| Family | Cash/check discount |
|------------|---------------------|
| 1 child | \$275.00 |
| 2 children | \$325.00 |
| 3 children | \$425.00 |