

**Church of the Holy Redeemer**  
**Administrative Council Meeting Minutes (unapproved)**  
**April 18, 2017**

Present: Fr. Dennis Labat, Barb Benson, Cody Bakker, Dave Grund, Erin Lippert, Jason Rice, Phil Standfuss, Jessica Wertish, Lynn Schueller, Diane Adamski, Sara Anderson, Jeanne Wertish. Members absent: Alma Gasca

Chair Phil Standfuss called the meeting to order. Fr. Dennis led the prayer.

**Minutes**

The Minutes from the January 17, 2107, Council Meeting were reviewed by the Council.

**Area Pastoral Council report** (reps Diane Adamski, Nancy Standfuss)

Diane reported:

- a. AFC Pictorial Directory photos will be taken this summer.  
Holy Redeemer – July 21-23 - Friday 2:00 – 9:00; Saturday 10:00 – 6:00; Sunday 8:00 – 3:00.
- b. Parishioners are free to set up photo time with other parishes in the AFC if that would work better with their schedules.
- c. Additional time has been spent working on AFC's goals and objectives

**AFC Handbook Committee Report:**

Jessica Wertish is Holy Redeemer's rep on this committee. Two meetings have been held, with additional two more meetings planned. The committee plans on having the handbook completed by the end of June.

**Financial Report** – Profit and Loss Report and comparison of previous years was reviewed.

**Maintenance Report** – Discussion was held on the flaking plaster on the northwest stairway down to the basement. Dave Grund will contact Dan Licklider to check this out and get his thoughts on best way to fix this issue.

**CCW** – Barb Benson reported that the 2017-2018 CCW Books will be done in August. CCW members will be putting together fleece blankets for our seniors this Thursday, April 20, in Keller Hall.

- **April 29, 2017** is the annual New Ulm Diocese CCW Gathering.

**Online Giving, Website, Parish App, and Bulletin Printing** - Sara Anderson reported on-line giving is up and going. The new website is up and going ([www.heartofjesusafc.org](http://www.heartofjesusafc.org)). LPi will be in charge of the process of calling for bulletin ads (their representative is doing this from the Olivia parish office).

**Parish Soft Transition** - Our parish census data conversion will be done early summer. The process will be relatively simply as we are simply converting from one parish soft product to another.

**Transition to AFC Parish Staff / Bookkeeping responsibilities to move to St. Aloysius** – Barb Mathiowetz is transitioning to be the Bookkeeper for our four parishes of our Heart of Jesus Area Faith Community. Barb will be doing the bookkeeping for Holy Redeemer Parish at her office located in the St. Aloysius Parish Office. Each parish in our area faith community will continue with their own separate bank accounts and parish records. Questions and concerns have been expressed by some parishioners. More information will be provided to parishioners via the bulletin.

**Memorial Day Mass** – Fr. Dennis reported that this years’ Memorial Day Mass will be held May 29 at St. Aloysius Cemetery at 9:00 a.m. The location of the Memorial Day Mass in on a rotational basis between Holy Redeemer, St. Aloysius and St. Mary’s, Bechyn.

**Sacramental Books** – discussion was held on the best place for Holy Redeemer’s Sacramental Books once parish offices are combined and St. Aloysius is the main office for our AFC.

**Second Collection Envelopes** – the Diocese has requested that envelopes for second collections on Sundays (World Mission Sunday, Religious Retirement Fund, etc.) be included in our bi-monthly envelopes that are mailed out to our parishioners.

**Fr Dennis** reported that a meeting will be held between St. Aloysius staff and Holy Redeemer staff to discuss the day to day responsibilities transition when St. Aloysius is set up as the main office for our AFC.

**Fr. Dennis** reported that he is working on the 2017-2018 Budget.

Discussion was also held on the best way to schedule Administrative Council meetings among the four parishes in our AFC.

**Lawn Mowing** – Fr. Dennis will contact Cheryl and Darrell Hansen and ask if they would mow the church lawn this year.

**Next Meeting** – August 15, 2107

Respectfully submitted,

Jeanne Wertish, Council Secretary