

Holy Redeemer Administrative Council Minutes

Tuesday, April 17, 2018 – 7:00 pm

“The parish of Holy Redeemer is a multicultural parish, part of the Heart of Jesus Catholic Area Faith Community, sharing in the mission of the Diocese of New Ulm. We strive to bring all to unity in Jesus Christ by recognizing Christ’s presence in each person, urging participation in the weekend celebration of the Eucharist the source of our unity, and by living the Eucharist as we share the Good News with others and serve those in need. **Parish Mission Statement approved August 23, 2012.**”

Members: Jeanne Wertish (Trustee); Alma Gasca (2016-2019, __T); Cody Bakker (2016-2019, 1T); David Grund (Trustee); Erin Lippert (Chair) (2016-2019 2T); Jason Rice (Vice Chair) (2015-2018, 1T); Mark Chan (2017-2020, 1T); Jessica Wertish (2015-2018 1T); Lynn Schueller (Youth Min/RE), ex officio; ex officio; Fr. Dennis Labat, ex officio; Sara Anderson, AFC business manager, ex officio, Barb Mathiowetz, AFC Financial Manager, ex officio.

A. Call to Order

1. Opening Prayer
2. Roll Call
3. Additions to Agenda - none added
4. Approval of minutes – January 16, 2018 - approved as submitted

B. Reports

1. Area Pastoral Council report (reps Diane Adamski, Nancy Standfuss) - March 1, 2018
 - a. Nancy reported on the last area pastoral council meeting. Minutes were also sent out via email.
2. Maintenance Report
 - a. Wall - Monday, April 23rd - vendor will be out to look at the wall.
 - b. Side Walk - City will cover the cost of the sidewalk repairs, we will mark them on Friday with Catholic Mutual is out.
3. Financial Report
 - a. July 1, 2017 - March 31, 2018 - move and seconded to accept financial as is. Only one comment on rectory electric budget being much higher than actual and should be adjusted as appropriate on the next budget.
 - b. Parish Fundraisers - It is advised that going forward the turkey dinner will be a church fundraiser with the finances running through the church. The council recommends determining a percentage of the proceeds that will kick back to the CCW.
 - c. Budget Assumptions - Suggested a \$70,000 adult envelope budget.

C. Unfinished Business

1. Rectory Phone & Copier - Phone service has been adjusted so the parish now only has one phone line. The phone number for the parish is 320-329-3884. The one line remaining will ring in both the church office and the church basement. Sara will work on a voicemail option for Holy Redeemer over the summer. We have another year on our copier contract before we can discontinue.
2. CCF Legacy Planning Presentation - Planning for End of Life Seminar - April 18th, there was interest expressed in holding this event again in the future or on a reoccurring kind of basis.
3. Parish Census (next steps). - Council members reviewed the remaining census forms and determined that many of the parishioners they should be able to catch at Mass. They asked for a list to be typed up for the ushers and they will continue to have parishioners complete the information. Others with questions, we could ask a small group if we know the status of those in question. Possible committee members include: Anna Haen, Jeanne Wertish, Chuck and Joann Molenaar, Lynn Schueller, (Erin will help with translation). -

4. Publishing progress of budget deficit - Sara will run an acknowledgement and a thank you again.
5. Money Counting at Holy Redeemer - Jessica will call Sara tomorrow to discuss some possible changes. They will discuss next steps in training money counters. It was suggested to train money counters on Sunday's after Mass
6. Online Giving Reporting - This is now being reported in the bulletin satisfactorily.

D. New Business

1. Volunteer Appreciation Event - April 22nd
 - a. We have a great response for the volunteer appreciation event. Everyone on admin council is invited.
2. Children's Envelopes - Discussion on children/youth envelopes going forward. DRE's are working to determine a project for the youth that the children's collection will fund. Not certain of a start date. Eventually we will order our youth/children's envelopes in bulk for a cost savings for all in the AFC.
3. Priest Assignments - Fr. Denny has been assigned to the Marshall AFC as Senior Associate effective June 26th at Noon. Fr. Joe has been assigned as pastor of our AFC.
4. June 3rd - Senior Recognition and possible Fr. Denny farwell.

E. Future Business

1. Next regular meeting – August 21, 2018
2. Agenda items - Number of Buildings

F. Closing Prayer

Meetings for 2018-2019: 3rd Tuesday of the Month: Aug. 21, 2018; Nov. ____, 2018, Jan. ____, 2019; Apr. ____, 2019