

# St. Aloysius Administrative Council Minutes

Tuesday, March 28, 2017 – 7:00 pm

*We the members of St. Aloysius Parish, Olivia, Minnesota, believe our mission is to be a community of Catholic Christians young and old, bound together as a community of one faith celebrating the sacraments with Jesus as our center.*

*We believe that the Holy Mass and the Sacraments are the spiritual sources of strength that we need to live out our Roman Catholic faith.*

*We are one in Christ with many gifts striving to create a Catholic Christian environment where all can grow spiritually, physically and emotionally within the limits of our resources.*

*We live out our beliefs in loving service: to the sick, the elderly, the lonely, bereaved, to people in mission countries and to work for justice in our society. We make a special commitment to parents in order to assist them in handling on faith and tradition to their children.*

*It is in St. Aloysius Parish that all of this faith activity happens. Our mission is to part of the Diocese of New Ulm and the Church in the world – the mission of Jesus.*

*~ Parish Mission Statement approved 2002.*

**Members:** Jean Herdina (trustee), Duane Remer (trustee), Mike Filzen (2005), Jim Boersma (2016), Dr. Mark Moorse (2015), Rob Thurston, Jr. (2015), Jim Zenk (2011), Corinne Tauber (2013), Fr. Denny Labat (Pastor - ex officio), Sara Anderson (Business Mgr – ex officio), Barb Mathiowetz (Financial Mgr – ex officio)

## A. Routine Matters

1. Opening Prayer – led by Fr. Denny
2. Roll Call – not present: Jim Boersma, Rob Thurston, Jr., Jim Zenk. Also in attendance were Tracy Bertrand, Principal St. Mary School, and Abby Thurston, AFC Pastoral Council Rep.
3. Additions to Agenda
4. Approval of minutes – January 24, 2017 – Motion made and seconded to approve minutes as printed with correction to A.4. that Mike Filzen was already chair (not voted in) and Rob Thurston, Jr. was voted in as vice-chair. Motion carried.

## B. Reports

1. St. Mary's Ed Committee – Tracy Bertrand, Principal of St. Mary School provided tuition rate/cost comparison and revenue and expenses for school year 2013-2014 thru 2015-2016. Tracy will provide the names of the current Education Committee members via email. Discussion was held on subsidy/parish support of the school.
2. Area Pastoral Council report (reps Abby Thurston, Kim Lippert) – Abby Thurston reviewed:
  - a. Lifetouch – going with smaller size book; pictures to be taken this summer with registration for time slots being completed on-line; SA dates & times: July 25 thru 29 and August 2 thru 5, 2 to 9 p.m. Saturdays 11 a.m. to 7 p.m.
  - b. AFC Logo – one selected, voted on and approved
  - c. Goals and Objectives – currently in discussion process to be finalized; AFC mission to be determined at a later date
3. AFC Handbook Committee Report – Jim Boersma, Sara Anderson, and Barb Mathiowetz – have had two meetings, using St. Mary's current handbook as a guide and updating for the AFC as a whole, looking at having general facilities policies (i.e. weapons, smoking, alcohol); trustees would like to review both the handbook and the general policies once completed; need an approval process going forward
4. Maintenance Report – February 2, 2017 last meeting minutes provided – Corinne Tauber, Chair, reviewed on-going projects – a suggestion/recommendation was made at the Maintenance Committee meeting that a mini-campaign be done to raise the monies needed for the various projects instead of requesting money for them one at a time. The Administrative Council agreed that this was a great idea.
5. Finance Report

- a. Fundraisers Report – None – Barb Mathiowetz mentioned that the attendance was up for the Men’s Sausage Breakfast that was just held this past Sunday (March 26). Comments were made that the advertising for this (and other church fundraisers) could be improved.
  - b. Financials – Through 2/28/17 – Barb Mathiowetz reviewed the Balance Sheet and Profit & Loss Statement that were provided to members prior to meeting; parish office duct work invoices to be paid; the St. Aloysius cemetery accounts still need to be added to Quickbooks (currently records are kept manually and reported to diocese annually)
  - c. Budget - discussion was held at the end of the meeting; council did not feel that a separate meeting needs to be held to review budget; members indicated average raises at their workplaces range from 2.8% to 3%.
- C. Unfinished Business
1. Online Giving, Website, Parish App, and Bulletin Printing
    - a. LPI – Pricing on Website, Online Giving, and Parish App – Sara Anderson informed the council that contract has been signed; on-line giving to be available July 1; they will be printing bulletin beginning June 1
- D. New Business
1. Diocese of New Ulm Bankruptcy – Fr. Denny gave an update; all parishioners received letter from diocese
    - a. DMA Funds – A motion was made and seconded to designate the parish portion of the DMA funds for maintenance projects. Motion carried.
  2. 2017 Fall Festival Chair – Slips of paper were handed out and the members were asked to write down names of parishioners who would enjoy chairing the Fall Festival
  3. Special Collection Envelopes – Sara Anderson provided a list of all the second collections and special envelopes that happen in a year and asked the council which ones to keep and which ones could be removed or reduced. The council recommended reducing the number of DUF envelopes to twice a year from once a month. All others could stay as is.
- E. Schedule of Upcoming Events - none
- F. Future Business
1. Next regular meeting – June 27, 2017
  2. Agenda items – Set next year’s council meeting dates.
- G. Closing Prayer – led by Mike Filzen

Respectfully Submitted,  
Corinne Tauber, Secretary