

# St. Aloysius Administrative Council Minutes

Tuesday, September 26, 2017 – 7:00 pm

*We the members of St. Aloysius Parish, Olivia, Minnesota, believe our mission is to be a community of Catholic Christians young and old, bound together as a community of one faith celebrating the sacraments with Jesus as our center.*

*We believe that the Holy Mass and the Sacraments are the spiritual sources of strength that we need to live out our Roman Catholic faith.*

*We are one in Christ with many gifts striving to create a Catholic Christian environment where all can grow spiritually, physically and emotionally within the limits of our resources.*

*We live out our beliefs in loving service: to the sick, the elderly, the lonely, bereaved, to people in mission countries and to work for justice in our society. We make a special commitment to parents in order to assist them in handling on faith and tradition to their children.*

*It is in St. Aloysius Parish that all of this faith activity happens. Our mission is to part of the Diocese of New Ulm and the Church in the world – the mission of Jesus.*

*~ Parish Mission Statement approved 2002.*

**Members:** Jean Herdina (trustee), Duane Remer (trustee), Mike Filzen (2005), Jim Boersma (2016), Dr. Mark Moorse (2015), Rob Thurston, Jr. (2015), Jim Zenk (2011), Corinne Tauber (2013), Fr. Denny Labat (Pastor - ex officio), Sara Anderson (Business Mgr – ex officio), Barb Mathiowetz (Financial Mgr – ex officio)

**A. Routine Matters** – Meeting was called to order at 6:59 p.m. by Mike Filzen

1. Opening Prayer – Fr. Denny led opening prayer
2. Roll Call – absent: Duane Remer, Jim Zenk
3. Additions to Agenda – no additions
4. Approval of minutes – June 26, 2017 – Corinne Tauber last name is misspelled. Motion was made and seconded with correction of name. Motion carried.

## **B. Reports**

1. Area Pastoral Council report (reps Abby Thurston, Kim Lippert) – Sara Anderson reported that they met in September.
  - a. wrap up Lifetouch, AFC Logo, website, bulletin, parish app, etc – AFC directory proof to be mailed for our review, then directory will be printed with availability around Christmas time. Website is continuing to progress. Question was asked if anyone has expressed disappointment with their picture order. It was mentioned that St. Aloysius had the most issues out of the four parishes. AFC Logo has been designed and is being used.
  - b. AFC Mission 2019 – March 21 thru April 3, 2019 to be held during lent (presenter not available in lent of 2018).
2. AFC Handbook Committee Report – Jim Boersma, Sara Anderson, and Barb Mathiowetz – Sara reported handbook has been completed and reviewed by all trustees (all four parishes) and new handbook was presented to staff on August 29, 2017.
3. Maintenance Report – No New Meeting – Corrine Tauber – meeting coming up in October.
4. Finance Report
  - a. Fundraisers Report – None
  - b. Financials – Preliminary June 30, 2017 – 2016-17 Fiscal Year Profit & Loss and June 30, 2017 Balance Sheet as of June 30, 2017 was provided to the members via email the day before the meeting. Barb Mathiowetz reviewed the profit & loss by category total identifying the significant overages/shortages as compared to budget. A question was asked regarding account “12000 Undeposited Funds” that was on the Balance Sheet. This is revenue for 2016-17 that was entered as received in 2016-17 but was not deposited as of June 30, 2017 (it was deposited in July, 2017). This amount offsets the negative balance in the general checking. Before finalizing the 2016-17 financials, a review of the designated donations needs to be done with Sara and Fr. Denny to identify those designated donations that can be applied to operating expenditures.

## **C. Unfinished Business**

1. Diocese of New Ulm Bankruptcy – meeting has been rescheduled due to other bankruptcies in other dioceses which began before the bankruptcy filed by the New Ulm Diocese, all being handled by same judge and some of the same lawyers

2. 2017 Fall Festival Chairs – new chair couple – Dan & Jaime Bremseth, vice chair couple – Randy and Holly Johnson, raffle chairs – Rob Thurston, Jr. & Diane Zenk, advertising – Sara Maher
3. Church Bells, complaints – our neighbor is moving
4. Rental Agreements for Jubilee Center – Sara handed out the new rental pricing. Fr. Denny, Sara, Duane Remer and Jean Herdina met and reviewed the existing policy and revised so that there is now a maintenance/utility fee for members and non-profits. Certain parishioner personal events this fee is waived (special celebrations). Non-members will be charged a rental fee along with the maintenance/utility fee. Diocesan events pay the maintenance/utility fee if using a classroom and a rental fee also if using the Jubilee Center. These new rates would be effective October 1. Motion was made and seconded to put in effect the new Facility Use Charges. Motion carried.

#### **D. New Business**

1. One Priest Weekend/Week Day Schedule – Fr. Denny reported that there have been more times for the one priest weekends and that there have been noticeably more people attending each of the parishes. The least ideal time has been 7:00 p.m. at Hector so there is a possibility it could be moved up one half hour but nothing has been definitely decided. There will be visiting priests assisting while Fr. George is in Florida in January and February so not all weekends will have to have the one priest schedule. The week day schedule will happen mostly in January and February when Fr. George is in Florida. Monday will be the day off, Tuesday at SM, Wednesday at one of the AFC care facilities (rotating in Olivia and Hector), Thursday at Renville nursing home, Friday at SA.

2. Maintenance Staff - Doug Olinger and Steve Schouten – Doug Olinger began as the AFC Facilities Manager at the beginning of September. Steve Schouten is split with HR (average 4 hours per week).

3. Ice Cream Social Envelope - \$2,488 2017-18 vs. \$2,607 in 2016-17 – Sara asked the council if we should change the name of the collection since it has been a few years since we have had an Ice Cream Social. The council agreed it should be renamed. It was mentioned that other parishes list the % of budget in the bulletin. Name will be discussed further.

4. Plan to fund deficit – Fr. Denny suggested that the deficit be published in the bulletin and ask the members to increase their weekly giving. It was mentioned that the parishioners need to be informed and possibly send out a letter to each family with the annual report. Another suggestion was to post deficit on chart in church. The consensus was to mail out the report. It was also suggested that Fr. Denny talk about this at Mass in conjunction with mailing the letter and that this be done for all four parishes and to ask them to increase their giving. Tentative date set for weekend of October 28/29 with alternate date of weekend of November 11/12. Mention that in the letter the recommendation of the Administrative Council. Explain why (membership and collections down, budget is already low, costs increase but collections do not). Options for increasing giving (by week, by percentage, etc).

**E. Schedule of Upcoming Events** – Coffee and rolls this Sunday, October 1, CCW Recognition Weekend October 7/8, Fall Festival October 15, St. Mary School marathon kick-off this Friday, September 29, MEA October 19 & 20, Faith Formation classes begin tomorrow, September 27, SA Maintenance October 24

#### **F. Future Business**

1. Next regular meeting – (4<sup>th</sup> Tuesday – Jan, Mar, June, Sept) **2017:** January 23, 2018 – March meeting is set for March 27<sup>th</sup> which is during Holy Week so it has been rescheduled to the next Tuesday, April 3, 2018.

2. Agenda items – none

**G. Closing Prayer** – meeting was adjourned at 8:26 with closing prayer led by Mike Filzen

Respectfully Submitted,  
Barbara Mathiowetz  
Acting Secretary