

St. Aloysius Administrative Council Minutes

Thursday, April 5, 2018 – 7:00 pm

We the members of St. Aloysius Parish, Olivia, Minnesota, believe our mission is to be a community of Catholic Christians young and old, bound together as a community of one faith celebrating the sacraments with Jesus as our center.

We believe that the Holy Mass and the Sacraments are the spiritual sources of strength that we need to live out our Roman Catholic faith.

We are one in Christ with many gifts striving to create a Catholic Christian environment where all can grow spiritually, physically and emotionally within the limits of our resources.

We live out our beliefs in loving service: to the sick, the elderly, the lonely, bereaved, to people in mission countries and to work for justice in our society. We make a special commitment to parents in order to assist them in handling on faith and tradition to their children.

It is in St. Aloysius Parish that all of this faith activity happens. Our mission is to part of the Diocese of New Ulm and the Church in the world – the mission of Jesus.

~ Parish Mission Statement approved 2002.

Members: Jean Herdina (trustee), Duane Remer (trustee), Mike Filzen (2005), Jim Boersma (2016), Dr. Mark Moorse (2015), Rob Thurston, Jr. (2015), Jim Zenk (2011), Corinne Tauber (2013), Fr. Denny Labat (Pastor - ex officio), Sara Anderson (Business Mgr – ex officio), Barb Mathiowetz (Financial Mgr – ex officio)

A. Routine Matters – meeting was called to order by Mike Filzen at 7:04 p.m.

- a. Opening Prayer – led by Fr. Denny
- b. Roll Call – absent: Rob Thurston, Jr.
 - c. Additions to Agenda – priest assignments, budget assumptions
 - d. Approval of minutes – January 23, 2018 – correction made to next meeting date to April 3, 2018 – motion made and seconded to accept minutes with correction, motion carried

B. Reports

- a. Area Pastoral Council report (reps Abby Thurston, Kim Lippert) - March 1st Meeting – minutes of the March 1, 2018, Area Pastoral Council meeting were provided prior to this meeting – Sara has asked that minutes will be provided ahead of time so they can be reviewed prior to the meeting and any questions or concerns can be brought to the meeting
- b. Maintenance Report - Corinne Tauber - January 30th Meeting – minutes of the January 1, 2018, Maintenance meeting were provided prior to this meeting along with project list/campaign total – discussion was held on the projects and areas that need to be addressed in the bids that have been received, Maintenance Committee will present their recommendations
- c. Finance Report
 - i. Fundraisers Report – Men’s Sausage Breakfast – Barb reported that the proceeds from the day of were less than the year before but that additional monies have come in since then and that there are several bills to come in and be paid, the final net proceeds will be reported in the bulletin
 - ii. Financials – As of Feb 28, 2018 – financials were provided to the members via email prior to the meeting. Projection at the current pace for revenues and expenditures indicates the budgeted deficit will be cut in half. Valuation of the fixed assets on the balance sheet to be discussed with the auditors.
 - iii. Budget Assumptions – The council was OK with the \$.30 per hour raise as has been done the past several years and recommended that the Sunday stewardship budget be flat with this year’ actual (mostly due to the upcoming church maintenance campaign).

C. Unfinished Business

- a. Diocese of New Ulm Bankruptcy – Fr. Denny reported that the diocese and attorneys has met for the first session of mediation. Further information was requested to be brought back to next mediation session. Sara sent an email to the lawyer representing the parishes who have claims against them asking for clarification on the St. Aloysius claims and where they fall (diocese or archdiocese). She has not heard back from them.

- b. One Priest Weekend Schedule – Fr. Denny reported on the one priest weekends that there were only a few that happened this January and February and that there will most likely be more next year and to consider those weekends were you definitely do not want one priest weekends (Catholic Schools Week weekends, Ash Wednesday). Also, a time change may be needed for the Saturday evening Masses so that the 7:00 p.m. Mass can be earlier.
- c. Ice Cream Social Envelope - New Name needs to be determined. – Sara needs to let OSV know no later than mid June for this to be included in the July/August envelope mailing. Suggestion: Summer Collection. If you have any other idea let Sara know.
- d. Gas Vouchers - AFC - Update from second collection and Holy Thursday – \$561 was collected on Holy Thursday. Fr. Denny reported that an individual can receive two per year (down from three). Duane requested that something be put in bulletin once we are down to \$100, what is given out in a year and what it is for. Motion was made and seconded that the fund never go below zero and that a notice be put in bulletin. Motion carried.
- e. Legacy Planning Presentation/ End of Life Seminar - April 18th – Sara planned this through the diocese. Deacon Mike will give a talk on “leaving a legacy”. Sene Zupke will talk on estate planning and Gordy Blum will talk on funeral planning. A light lunch will be served. Following lunch Sister Candice will give a talk on health care directives.
- f. Children's Envelopes - instilling a sense of stewardship – Sara reported that she met with the DRE's to discuss the change of using a bulk envelope that will be provided at the church entrances and that the children will decide on a goal that the monies will be used toward. This will start in 2019.

D. New Business

- a. Volunteer Appreciation Event - April 24th – Sara reported the event starts at 3:30 p.m. Ninety people have registered so far. There will be games and prizes.
- b. Capital Campaign - Current Project List – also discussed under Maintenance Report.
 - i. Addition of two roof projects -the number of buildings we have to upkeep - Sara mentioned the list that Catholic Mutual asks us to keep and noticed that the roof for the parish office and Jubilee Center show they would need to be replaced in the time period covered by the project list. The council said the roof projects should be added to the project list and bids obtained. Sara reported on the number of buildings we have in our AFC and what our needs are and to take that into consideration especially in regards to roof replacements. The council agreed that this should be looked at along with the other three parish councils to determine what our true needs are.
 - ii. Designation of excess Funds of the Campaign
 - 1. Maintenance Fund vs Maintenance Endowment – Sara reported that the Maintenance Committee brought up what to do with any excess funds raised from the Capital Campaign and how much to set aside in a Maintenance Fund that is spendable instead of putting in the Maintenance Endowment. The consensus was to put in a fund and not the endowment.
 - iii. Possible Revised Project List & Campaign Total – add two roofs and no dollar amount for Maintenance Fund and a note that any excess would go to this, contingency will stay at 20%
- c. Priest appointments – Fr. Denny shared that he will be moving end of June (June 26) to Marshall as Senior Associate Pastor and Fr. Joe Steinbesser will be the Pastor for the Heart of Jesus AFC. Fr. Denny also shared several of the AFC's are changing/merging.

E. Schedule of Upcoming Events – Prime Rib Dinner this Saturday, April 7th; First Communion May 6th, Baccalaureate Mass May 13th, Fr. George 50th Anniversary June 24th, Fr. Denny moving day June 26th

F. Future Business

- 1. Next regular meeting – June 26th 2018 at 7pm (4th Tuesday – Jan, Mar, June, Sept)
- 2. Agenda items –

G. Closing Prayer – Meeting was adjourned at 9:12 p.m. Closing prayer was led by Mike Filzen.