

# St. Aloysius Administrative Council Minutes

Tuesday, June 28, 2016 at 7:00 p.m.

The Administrative Council meeting was called to order by Mike Filzen. Those present for the meeting were: Fr. Dennis Labat (ex officio), Jean Herdina (trustee), Duane Remer (trustee), Mike Filzen (chair), Dr. Mark Moorse, Jim Zenk, Corinne Tauber (maintenance) and Barbara Mathiowetz (bookkeeper). Not present was: Rob Thurston, Jr.

**Opening Prayer** - Father Denny opened the meeting with a prayer.

**Approval of Minutes** - The minutes from the March, 2016, meeting were reviewed. A motion was made and seconded to approve minutes as written. Motion carried.

**St. Mary School Subsidy** – Tracy Bertrand, principal, and three members of the St. Mary School Education Committee were at the meeting to present information on St. Mary School in Bird Island and their need for financial support from the AFC. Statistics on the schools in the diocese were provided. Discussion was held and St. Mary is willing to do their part to reach out to the AFC including having the students from St. Mary participate in Mass at all four parishes in the AFC.

## Reports:

**Financial Reports** – The council reviewed the financial reports for July 1, 2015 through May 31, 2016: Profit and Loss compared to budget and with a previous year comparison. Balance sheet as of May 31, 2016 was also reviewed. Duane Remer recommended that the equity account 3050 P&L Offset Account include the year(s) and that it should be moved out from under 3000 Opening Balance Equity and put by Net Income. The endowment fund needs to be set up.

**DMA Assessment** – Soft goal \$13,180.59, as of June 7 \$12,333.00 total received, 20% of all monies received are returned to the parish which is \$2,466.66. \$2,389.600 has been returned (as of 3/15/16).

**Area Pastoral Council report** - no report – last met in February

**Cemetery** – minutes from the June 7, 2016, meeting were provided and reviewed. The purchase of the 1.24 acres was finalized. Moving toward common AFC policies and pricing for all cemeteries in our AFC.

**Maintenance** – no meeting, no report – Corinne will set up meeting once new AFC Business Manager has started and Fr. Denny is no longer the interim Pastor for Redwood Falls and Morton.

**Liturgy** – minutes of the May 10, 2016 meeting were provided and reviewed.

## Unfinished Business:

**Maintenance Projects** – the Maintenance Committee needs to prioritize the projects and present to the Administrative Council. Updates were provided on the following:

**Sound system in church** – The new system has been installed.

**Windows and a/c in rectory** – nothing new, need money first

**Church steps** – nothing new – recommended that we need good numbers including what actually needs to be done

**Furnace in Parish Office – air conditioning** – need bids

**Elevator Doors** – these will need replacing due to sensors malfunctioning

**2016-17 Budget – 2<sup>nd</sup> draft** – Changes made from the first draft include updating the amounts from the diocese (received in June - audit, DUF, priest salary and benefits). Used AFC percentages for shared staff and related

costs (Pastor, priests, AFC Business Manager). It was agreed that the subsidy to St. Mary school would remain at \$675 per student and that any additional subsidy would be looked at again at the next meeting.

**Transitioning to AFC Staff** – This was discussed under the 2016-17 budget. An AFC checking account was set up under St. Mary's federal tax id. AFC staff salaries and related expenses will be paid under this and then reimbursed by the four parishes. The interviews need to be completed for the applicants for the AFC Business Manager position.

**Dean Lippert resignation** – Fr. Denny is looking for recommendations on a replacement for Dean. Please contact him if you can think of anyone. (Dean's resignation was announced at the last council meeting.)

### **New Business:**

**Sexual Abuse Lawsuit** – There are two claims that happened during 1959-1961 against a priest that was at St. Aloysius in the arch-diocesan lawsuit. Fr. Denny explained that there is a waiver of conflict of interest that is being requested to be signed from the lawyers representing the arch-diocese along with a \$1,000 retainer (\$500 per claimant). A motion was made to sign the waiver by Duane Remer and seconded by Dr. Mark Moore. Motion carried.

**Dates for future meetings** – January 24, March 28, June 27, and September 26, 2017.

**Financial reports in bulletin** – Fr. Denny said that the budget for the weekend collection will be put in the bulletin (for all parishes) once the budget is approved.

### **Future Business:**

**Next meeting** – Tuesday, September 27, 2016 – 7:00 p.m. in the Jubilee Center

**Future Agenda Items** – endowment (Duane and Barb)

**Closing Prayer** – The meeting was closed with prayer.

**Admin Council meetings (4<sup>th</sup> Tuesday of Jan, Mar, June, Sept) for 2017** – January 24, March 28, June 27, September 26

Submitted by Barbara Mathiowetz, Recording Secretary, Subject to approval