

St. Aloysius Administrative Council Minutes

Tuesday, September 27, 2016 at 7:00 p.m.

The Administrative Council meeting was called to order by Mike Filzen. Those present for the meeting were: Fr. Dennis Labat (ex officio), Jean Herdina (trustee), Duane Remer (trustee), Mike Filzen (chair), Jim Boersma, Rob Thurston, Jr., Corinne Tauber (maintenance), Sara Anderson (Business Mgr) and Barbara Mathiowetz (Financial Mgr). Not present was: Dr. Mark Moorese, Jim Zenk

Opening Prayer - Father Denny opened the meeting with a prayer.

Approval of Minutes - The minutes from the June, 2016, meeting were reviewed. A motion was made and seconded to approve minutes as written. Motion carried.

Additions to Agenda – Fr. Denny asked for a volunteer to step forward as Secretary of the Council. Corinne Tauber volunteered.

Reports:

Financial Reports – The council reviewed the financial reports for July 1, 2015 through June 30, 2016: Profit and Loss compared to budget and with a previous year comparison. Balance sheet as of June 30, 2016 was also reviewed. The following were noted:

- The recommendation from Duane Remer regarding the equity account 3050 P&L Offset Account to include the year(s) it covers and that it should be moved out from under 3000 Opening Balance Equity and put by Net Income was complete.
- The church maintenance endowment fund was set up on September 15, 2016.
- Barb Mathiowetz asked the council whether the designated monies received for church maintenance (which was \$1,620 as of June 30, 2016) should be used to offset expenses from 2016-17 or should the money be left as designated. The council suggested that it remain for use by future projects but felt that this decision should be made by the staff.
- Fr. Denny noted that the \$545.94 designated monies remaining/received for the church sound system will be used for a speaker for the musician area in the church.
- Fixed asset account 1806 Buildings and Improvements was increased based on the Catholic Mutual valuation received as of June 30, 2016.

DMA Assessment – Soft goal \$13,180.59, \$2,660.60 has been returned as of August, 2016. This is ending this quarter.

Area Pastoral Council report – met September 15th – 75% of the council is new members. Discussion included better communication from church to AFC and between Administrative Councils. They will be asking for recommendations from the AFC for a logo for the AFC. Plans are being made for a new AFC picture directory.

Cemetery – no meeting – it was mentioned that the trees have been planted.

Maintenance – no meeting, no report – a meeting will be set up now that the AFC Business Manager, Sara Anderson, is here.

Liturgy – last meeting was held September 13, 2016 – Minutes were not yet completed. These will be sent out via email once available (email was sent out 9/29/16).

Unfinished Business:

Maintenance Projects – the Maintenance Committee needs to prioritize the projects and present to the Administrative Council.

Windows and a/c in rectory

Furnace in Parish Office – air conditioning/duct work – need bid – Chappell Central was here last week

Church steps –need good numbers including what actually needs to be done

Elevator Doors/sensor

2016-17 Budget – 2nd draft – The final draft of the budget was reviewed. Sara Anderson mentioned that there was no expense offset listed for the Designated Gifts budgeted. Barb Mathiowetz mentioned that some of the money recorded under Designated Gifts is used for budgeted expenses and that \$2500 for the Men's Sausage Breakfast income and \$500 other income both budgeted under Parish Fundraisers should be included in the total Designated Gift Expenses budget amount. A motion was made and seconded to add \$16,500 in Designated Gift Expense be added to the budget. Motion carried. Barb Mathiowetz will revised the budget and email out (email was sent out on 9/29/16).

Sexual Abuse Lawsuit – The \$1,000 retainer check (\$500 per claimant) was returned since the parish was under the arch-diocese at the time of the alleged abuse. (Clarification was made at the January 24, 2017, Administrative Council meeting, on the return of the retainer fee check of \$1k for the sexual abuse lawsuit that it was returned because the archdiocese will pay all legal fees for the lawsuit against St. Aloysius since we were under the archdiocese at the time of the alleged abuse.)

Endowment fund – discussed under financial reports

New Business:

Support to St. Mary School – attend January 24 meeting – Fr. Denny informed the council that the St. Mary School Education Committee met last night. It was discussed that more information should be provided to the entire AFC. St. Aloysius has been added to the planned activities for Catholic Schools Week where the staff and students will be participating in the ministries at the 5:00 p.m. Mass on Saturday, February 4, which is the end of Catholic Schools Week. The council would like to have financial statements including the cost to educate a student. Copies of the diocesan report on schools that was handed out at our June, 2016, meeting were requested to be emailed to Rob Thurston, Jr. and Jim Boersma as they were not present at this meeting (email was sent out 9/29/16).

Financial reports in bulletin – Fr. Denny said that the budget for the weekend collection will be put in the bulletin (for all parishes) once the budget is approved.

Chair and Vice-Chair – Motions were made and seconded to nominate Mike Filzen as Chair and Rob Thurston, Jr. as Vice-Chair. Motion carried.

Future Business:

Next regular meeting –Tuesday, January 24, 2017 – 7:00 p.m. in the Jubilee Center

Future Agenda Items – none

Closing Prayer –The meeting was closed with prayer that was led by Mike Filzen

Admin Council meetings (4th Tuesday of Jan, Mar, June, Sept) for 2017 – March 28, June 27, September 26

Submitted by Barbara Mathiowetz for Corinne Tauber, Recording Secretary, As approved with changes