

St. John's Administrative Council Meeting
May 23, 2017

Members present: Gail Caulkins, Bob Hillesheim, Gary Lamka, Lael Dornseif, Sara Anderson, Father Denny, Rhonda Kramer. Absent: Dave Wilkinson

A. We opened with prayer. Minutes were accepted as printed. No additions to the agenda were made.

B. Reports

1. **Area Pastoral Council** – Maggie Wiggert and Carol Westhoff were present to discuss”
 1. Lifetouch Photo Directory
 1. In progress signing up
 2. Dates in the bulletin
 3. It's good that the sign up is getting people to go to the new website
 2. Logo
 1. Carol Westhoff's design was chosen for the new AFC logo
 3. Goals and Objectives
 1. Document was handed out and reviewed
2. **AFC Handbook Committee Report** – Rep for St. John's Bob Hillesheim.
 1. 3rd meeting has been completed
 2. Bob reviewed the main points
 3. Weapons policy was discussed
3. **Maintenance Report** – no report.
4. **Fundraisers Report** – None.
5. **Financial report – July – April 2017** – The revenue and expenses were reviewed.

C. Unfinished Business

1. **Online giving, Website, Parish App, & Bulletin printing** – Website has been launched. New bulletin will start July 2. Ad revenue will cover the cost of printing, web hosting, and the online giving app.
2. **OSV Flyer on Periodic Mailings** – St. Johns will be grouped with St. Mary's for mailing envelopes. Start Jan 1 and will come every two months.
3. ParishSoft Transisiton - St. Johns information is being entered into ParishSoft
4. **Update on Sexual Abuse Claims** – Abuse update - 101 cases in the New Ulm diocese. Complainants attorneys are compiling cases to give to diocese. Meeting for us and St. Als with pastor and trustees is coming up.

Special Collections

D. New Business

1. Special Collections Schedule
 - a. We have 24 now
 - b. Diocese wants 2nd collection envelopes mailed
 - c. Move energy needs to February
 - d. No more than 2 envelopes on a Sunday
 - e. Options will be added for 2nd collections online
 - f. Sara will talk to the web company to figure out how to customize for each parish

2. Rectory
 - a. No 3rd priest, so no one will be living there
 - b. We need to explore heating options for the office
 - c. Classrooms can be heated separately
 - d. The water has been turned off, needs to be winterized
3. Corn Chaff Days July 11-16 - The possibility of a fundraiser at Corn Chaff days was discussed. It was decided that there is too much competition for food already.
4. 1 Priest for Jan & Feb – weekends should have two priests
 - a. Try to do what we can to avoid 1 priest weekends. Hard for servers, there are only 4 families that serve. Father is working on January and February.
5. 1 priest weekday schedule
6. Turkey Supper – September 6th
7. June 12th Parish Clean Up - Guatemalan's equipment is still here. Father will call Don to see what we should do with it.

E. Schedule of taking collection to bank

1. June - Rhonda, July - Gary, August - Rhonda, September - Bob

F. Future Business

1. Next meeting – August 22, 2017
2. Meeting closed with prayer

by Lael Dornseif