

## St. John's Administrative Council Minutes

Tuesday, November 21, 2017 – 7:30 pm

*We, the Catholic Community of St. John's -- an active, vibrant, prayerful people, aware of our steadfast love of God and devoted to our Catholic traditions -- in gratitude, as a community, come together to listen and spread God's Word, nurture religious values, respond to others needs, witness by our personal lifestyles and celebrate a family united through the ministries of caring, praying, learning, and managing. May the Love of God and each other encourage us in our mission.*

**Members:** Gail Caulkins (2015-2018, 2T); Bob Hillesheim (2014-2017, 2T); Rhonda Kramer (2015-2018, 4T), trustee; Gary Lamka (2016-2019, 1T); Dave Wilkinson (2015-2018, 3T) trustee; ex officio: Sara Anderson (AFC business manager), Fr. Dennis Labat (Pastor).

### A. Routine Matters

1. Opening Prayer - Lead by Fr. Denny
2. Roll Call: Present: Gail, Bob, Rhonda, Gary, Sara, and Fr. Denny, Absent: Dave
3. Additions to Agenda - items #5 & 6 to new business were added
4. Approval of minutes – August 22, 2017 - approved as is.

### B. Reports

1. Area Pastoral Council report (reps Carol Westoff, Maggie Wiggert) – September 7, 2017
  - a. Parish Mission March 31 - April 3<sup>rd</sup> 2019
  - b. One Priest - weekday schedule set. St. John's weekday Mass will be Wednesday at 9:15am at Prairieview. The sign out front needs to be updated with the location of the Wednesday meeting.
2. Maintenance Report – Update on Water Drainage, Doug Olinger. A sealant has been applied and well covers purchased and installed. So far it seems to be working.
3. Fundraisers Report
  - a. Turkey Dinner - September 6, 2017, went well. Sold out by 6pm. Net revenue is more than last year. Results have already been posted in the bulletin.
4. Finance Report
  - a. Year End July 1, 2016 – June 30, 2017 - Discussion on feedback from parishioners. Fr. Denny will address concerns regarding closing the parish and the increased admin and ff expenses.
  - b. 2017-2018 Budget Deficit - discussion on putting information in the bulletin on a quarterly basis regarding the parish deficit to keep parishioners informed.
  - c. 2017-2018 DMA - funds returned will be designated for maintenance.
  - d. Mission Account - to be used for AFC youth functions.

### C. Unfinished Business

1. LPi - Parish App - Complete
2. 1 Priest Week/Weekend Schedule
  - a. December 30/31/January 1- two back to back one-priest weekends, in other words Fr. Denny will have 8 Masses in 3 days
  - b. Feb 17/18 - one priest weekends
  - c. We will have a normal Ash Wednesday Schedule.
3. Update on Sexual Abuse Claims - no information yet on when the meeting will be rescheduled.
4. Men's Breakfast - January 21<sup>st</sup>, 2018 times the same as last year. 9:30am-12:30pm
  - a. Cash Raffle - tickets have been handed out. More tickets have been printed this year. Terri is helping to sell tickets. Even though we do not need a gambling license (this is due to the fact that the CCW are now doing a silent auction for their event) the city of Hector still needs to approve gambling activity.

### D. New Business

1. Envelope Company Change to OSV

a. Children's Envelopes - we don't need to continue with dated envelopes and there is no need to track the children individually. We may need to come up with a zip lock bag or another bag to keep the loose cash can be credited to youth. Sara will talk with Joan about a potential project for the youth that will be funded by the youth envelopes.

b. Gary Lamka doesn't want envelopes anymore. Sara will notify Sue.

2. Rectory Use - The council is open to idea of renting out the rectory. There are concerns of advertising and renting to anyone. We should mention this to Tracy in the event that new teachers are looking to rent and keep it in the back of our minds in case we hear of a need that we feel comfortable with.

3. Legacy Planning Presentation - The council is in favor of this idea.

4. Music/Sound Equipment for Guatemalan Group - currently in the works to pick it up.

5. Parish Census / Parish Self Study - Continue discussion at next meeting. Suggestions included having pre-filled census forms available before and after Mass and having families fill them out at that time. We are aiming for an April Census update

6. Rectory Phone - Gail will check with Steve, we will move forward with eliminating our phone bill and researching ways to lower our internet bill.

E. Schedule of Upcoming Events

a. December 10 - Kids have their Christmas Program

b. January 21<sup>st</sup> - Men's Breakfast

F. Schedule to take collection to bank after Mass:

December - Gary    January - Bob                      February - Gail                      March - Dave

G. Future Business

1. Next regular meeting— Tuesday, February 27<sup>st</sup>, 2018

2. Agenda items -

H. Closing Prayer

Meetings for 2017-2018: 4<sup>th</sup> Tuesday (August, November, February, May) August 22<sup>nd</sup>, 2017, November 21<sup>st</sup>, 2017, February 27, 2018, May 22<sup>nd</sup> 2018. All at 7:00pm