

St. Mary's Administrative Council Minutes

Monday, Feb 26th, 2018 – 6:30 pm

Our Mission: We, the people of St. Mary's of Bird Island, share the mission of Christ through worshiping, Gospel teaching, and reaching out to others in loving concern.

Members: Fr. Denny Labat, Fr. George Schmit, Chuck Amberg, Chuck Honzay, Mike Nagel, Summer O'Neill, Todd Sheehan, Glen Rodel, Larry Welsh, Barb Mathiowetz, and Sara Anderson

6:30pm - Joined meeting of Admin Council and Ed. Committee.

1. School Report – Members of the school staff also joined this portion of the meeting
2. Designated Donations – Discussion was held on the designated donation listing. Sara, Tracy and Barb will meet to identify those donations that are still “open” and need to be spent and on what they are to be used for.
3. Daycare House

7:00pm - Admin Council Meeting

A. Routine Matters

1. Opening Prayer
2. Roll Call – absent: Fr. George Schmit, Chuck Amberg, Summer O'Neill
3. Additions to Agenda – Administrative Council vacancies
4. Approval of minutes – November 27, 2017 – correction needed under C. Reports. 5.c. “2017-18 DMA-provided by Fr. Dennis Labat” and not “by Glen Rodel” as reported in the minutes

B. Reports

1. Area Pastoral Council Report (reps Mary Jo Schmoll) - November 28, 2017 – meeting to be held this upcoming Thursday, March 1st – no update
3. Maintenance Report - None
5. Finance Report - 7/1/17 - 1/31/18 Financial Statements – financial reports were provided to the council via email prior to the meeting. Several questions on various line items were addressed by Sara Anderson. A comparative report P&L by fiscal year was also handed for 2011-12 thru 2017-18 budget.

C. Unfinished Business

1. School Roof - Funds raised to date - \$71,965.77
2. End of Life Seminar/Legacy Planning Presentation - April 18th 11am-2pm – Sara Anderson gave the details of this event to be held at St. Aloysius in the Jubilee Center
3. DUF Calculation – Fr. Denny reviewed the DUF calculation over the past several years and that there

D. New Business

1. 2018-2019 Budget
 - a. Budget Assumptions – enrollment projections needed from Tracy Bertrand for the school and the projected tuition with either a \$50 increase or \$100 increase
2. Rental Fees for Church Hall Use – The council agreed to an increase to \$50 from \$25
3. Administrative Council vacancies – Summer O'Neill has agreed to the recommended appointment by Fr. Denny Labat as trustee (in place of Tony Ziller). Tom Wertish has also resigned from the council. It was agreed that the council will remain at 7 members (down from 9) so no new members are needed.

F. Future Business

1. Next regular meeting – April 26, 2018 at 7pm (4th Monday of the month (Feb, Apr, June, Aug, Nov) possibly May for budget
2. Agenda items

G. Closing Prayer