

St. Mary's Administrative Council Minutes

Monday, April 23rd, 2018 – 6:45 pm

A. CALL TO ORDER: by Matt Baumgartner at 6:45pm Joint meeting with Ed Committee.

- a. Roll Call Present- Fr. Denny Labat, Chuck Amberg, Chuck Honzay, Mike Nagel, Summer O'Neill, Todd Sheehan, Glen Rodel, Larry Welsh, Barb Mathiowetz, Sara Anderson, Tracey Bertrand, C. Herdina, S. O'Neill, Mr. Thole, A. Weber, M. Baumgartner, and J. O'Halloran. Absent- Fr. George Schmidt.

B. ITEMS OF DISCUSSION

a. School Budget-

- i. Play Island: S. O'Neill stated on behalf of the Ed Committee that cuts are getting hard and the committee is focused on generating revenue. Discussion on having Play Island become part of St. Mary's. They have a profitable history and this opportunity will allow the preschool kids to have music and physical education added to their day. They are also suggesting to increase to a 5 day to get the kids ready for a more structured kindergarten day. S. O'Neill also brought forward that they are looking to increase tuition to \$200/student if we absorb them. J. Edwards stated the Ed Committee has approved a 2 year commitment. Play Island currently has a \$13k reserve that even if things don't go as planned they could use this to break even if the worse case scenario happens.
- ii. Food Service: Indian Head Foods will be taking over the hot lunch program and it will save about 50% in costs. Training for the cook staff will also be included in this contract.
- iii. Tuition and misc: Ed Comm suggest to increase student tuition \$100/student. \$10 to \$13 for expenses per pupil unit, yearbook to increase from \$15 to \$20, and 10 cents on meals.

- b. Designated Donations: A list was provided by Sarah of all current designated donations and where the projects are currently in the process of being completed.
- c. Daycare House: There has been on inquiry but it fell through. Second inquiry has had no response after 2 weeks. The plan is to check back one more time and then look at options of renting the house.
- d. DMA Letter: Fr. Denny and M. Nagel as jointly written a letter to the DMA on the % that goes to the Catholic schools. Council reviewed the letter and made some suggestions to clarify its purpose. As a council we would like to see some % actually come back to the school not just going towards administrative office support. Letter is going to be sent to the Bishop and principals of all catholic school in hope to gain some momentum.

A. A. CALL TO ORDER: By Todd Sheehan at 7:36pm Regular Admin Council.

- a. Roll Call-Fr. Denny Labat, Chuck Amberg, Chuck Honzay, Mike Nagel, Summer O'Neill, Todd Sheehan, Glen Rodel, Larry Welsh, Barb Mathiowetz, Sara Anderson, Tracey Bertrand. Absent- Fr. George Schmidt.

B. ROUTINE MATTERS:

- a. Opening Prayer- Led by Fr. Denny Labat
- b. Approval of Minutes as written– February 26, 2018

C. Reports- Were provided within agenda.

- a. Area Pastoral Council Report (reps Mary Jo Schmoll, George Stadther) - March 1, 2018- they will be sending out minutes with agenda from here on out.
- b. Maintenance Report-
 - i. School Roof - Funds raised to date-\$71,965.77. Chuck Amberg said they are looking to use CountryWide Lumber. Bid was accepted at \$87235 plus \$5500 in ice guards that were not included. May 9th the date to firm up the steele due to

pricing. The hope is to sell off the old tiles and start this summer replacing the roof.

- c. Finance Report - 7/1/17 - 3/31/18 Financial Statements- Big improvement on the revenue side of the budget with Christmas plate, donations, and fundraisers surpassing their expectations. We are about \$90k “better off” than last year. All employees became AFC to it appears to be changes but it is all the same.
 - d. Fundraiser Report - Prime Rib Dinner - Preliminary at \$54,635 net and this is not in the budget.
 - e. Church Budget-spreadsheet provided.
- D. Unfinished Business
- a. End of Life Seminar/Legacy Planning Presentation - April 18th 11am-2pm-This was well received at St. Al’s and they are open to doing it again.
- E. New Business
- a. Facility Upkeep- looking at all buildings and what they need to do long term.
 - b. Priest Assignments-June 26th Fr. Denny, June 17th is a send off for him.
 - c. Play Island-We approve Tracey to move forward and taking the recommendations of the Ed Committee.
- F. Future Business
- a. Next regular meeting – June 4,, 2018 at 6:30pm
 - i. Agenda items-Wish list of Tracey
 - ii. Staff issues with Tracey/Sarah concerns
- G. Closing Prayer was led by Fr. Denny at 8:50pm